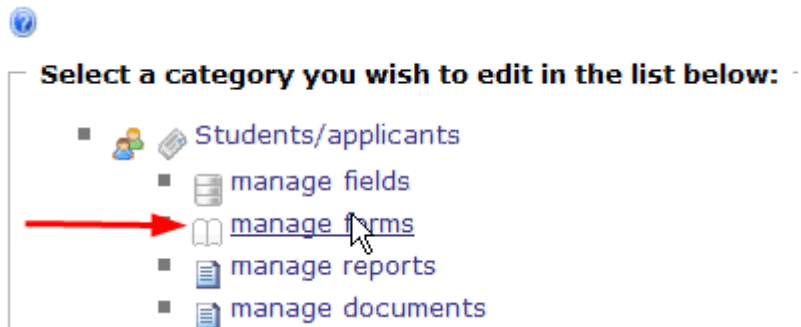


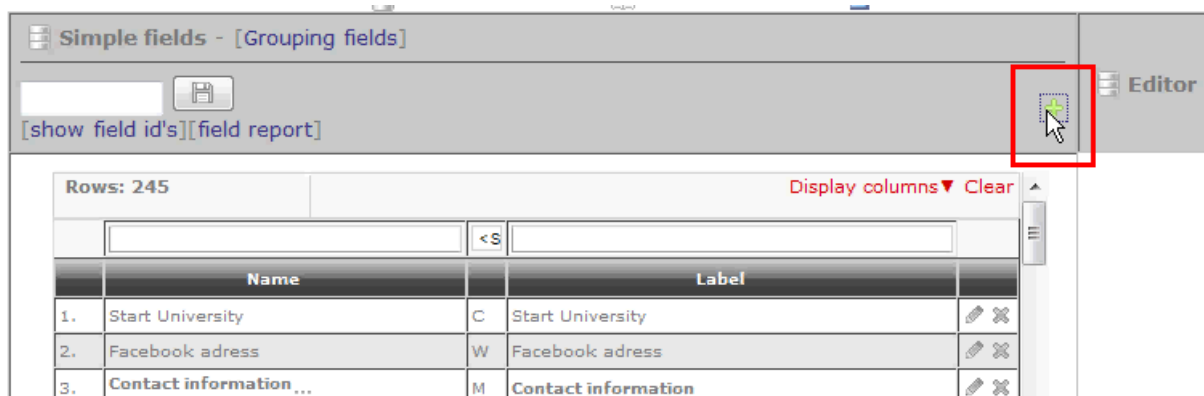
Making a message field

This tutorial will show you how to make a text message on a form. We call this a “message field”.

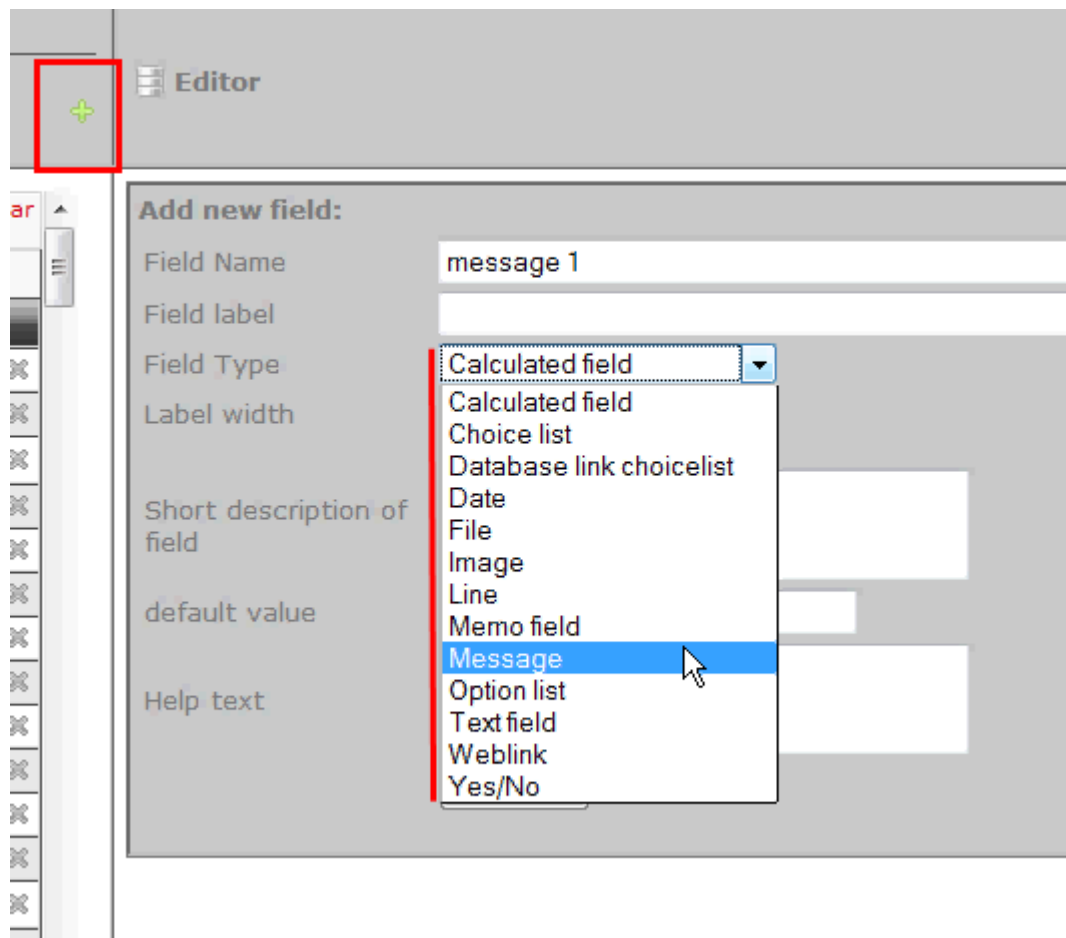
First of all log in into your EConsort instance. Go to “Settings” – “Database manager”, then select “Manage fields”



On the following screen, select the green “+”-sign



We choose for the message type: “Message” (please note this is a special field, students cannot enter data for this field!) This field is only used to display a certain text on a form.











The screenshot shows the 'Add new field' dialog in the Editor. A red box highlights a green plus icon in the top left corner. The dialog has the following fields and options:

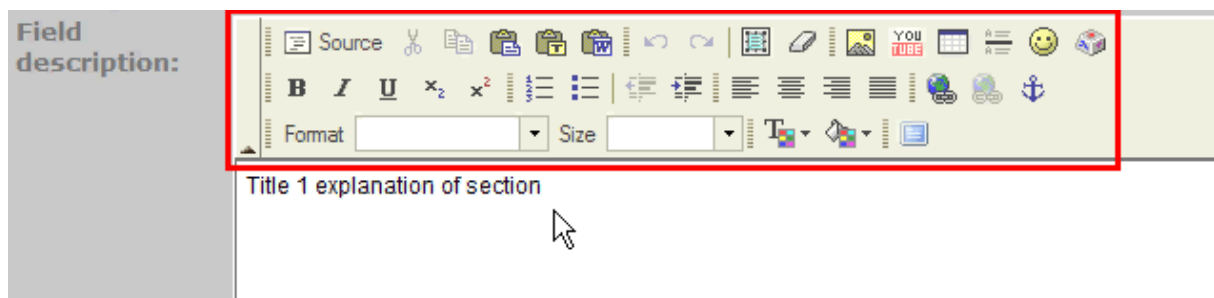
- Field Name:** message 1
- Field label:** (empty)
- Field Type:** Calculated field (dropdown menu is open)
- Label width:** (empty)
- Short description of field:** (empty)
- default value:** (empty)
- Help text:** (empty)

The dropdown menu for 'Field Type' is open, showing the following options:

- Calculated field
- Choice list
- Database link choicelist
- Date
- File
- Image
- Line
- Memo field
- Message** (highlighted by a mouse cursor)
- Option list
- Text field
- Weblink
- Yes/No

21.	Tota Evaluation	C	Tota Evaluation	 
22.	field 1	T	field label 1	 
23.	Choice field 1	C	Chose your type	 
24.	message 1	M		 

In the field list, select the pencil-icon next to the field name. This will provide you with a HTML-editor (wysiwyg) to edit this field in a more extensive way.



In this editor it is possible to , besides plain text, add pictures, URL's , etc.
By using this editor, you can create your own custom style for your instance.

This kind of fields (message fields) are added in the same way as other fields, to the form.