

Creating a thesis choice list



This tutorial explains how you can create a choice list of all entered thesis subjects.



Settings > **Database manager** > choose **manage fields** for the target group you need



A **user** is a person managing the EConsort application.

An **applicant** is an applying student.

A **student** is an applicant who has been admitted.



Printscreens in this tutorial are centered and indicated by a box.

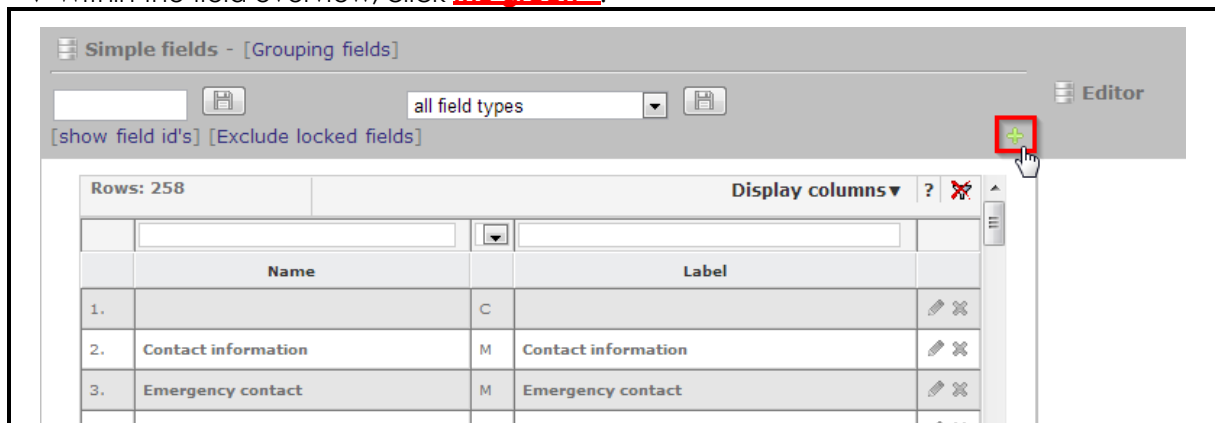


Watch the corresponding video tutorial online by clicking the 'Play' icon.




Make sure that you enter the thesis topics and create/apply the thesis choice field in the same cohort.




▼ Within the field overview, click the green +.



▼ Define the **field name**, **label** and set the **field type** to *Database link choicelist*. You can also adjust the **label width** (in pixels) and some other - less important - options. Confirm by clicking **the button**.

▲ You can **add a help text to the field**. This is the text that's displayed whenever a form user mouses over the icon . Click **the button** to create the new field.

▼ The new field can be found in the field overview:

31.	Studentgroup	C	Other student group	
32.	Thesislist	T		
33.	Total Evaluation	C	Total Evaluation	

▲ Look for the field and go to its editing options by clicking **the pencil**.

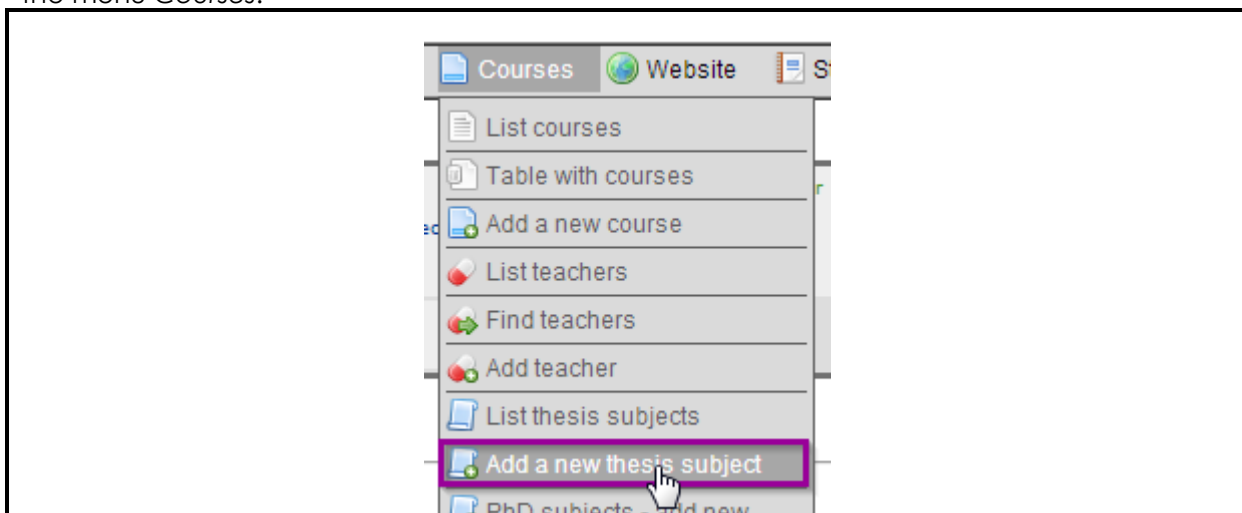
▼ Edit the *Standard list to use* by clicking **the pencil**:

▼ Set the *Standard list to use* to **Thesis list** and click the **Save button**:

Whenever the edited field will be used in a form, it will display an updated list of all entered thesis subjects.

▼ In the example below, you can see how the student/applicant sees the field I just linked to the thesis list.

▼ Adding a new thesis subject to this list, can be done by clicking [Add a new thesis subject](#) in the menu *Courses*.



▼ Insert the thesis information and **save**:

A screenshot of a web form titled 'Add a new thesis'. At the top left, there is a link '(show current list)'. The form contains several input fields with labels to their left: 'Name of submittor', 'Institute', 'Address', 'City', 'Postal', 'Country', 'Email', 'Title of subject', 'Abstract of subject', 'Keywords', 'Promotor', 'copromotor', 'number of months at institute', 'date_added' (with the value '5/30/2013'), and 'comments'. At the bottom right of the form, there is a red button labeled 'add thesis' with a mouse cursor pointing at it.

▲ You can consult the current list of thesis subjects (and edit them) by clicking [Show current list](#).

The choice list will be updated automatically whenever a thesis subject is added or deleted, also in all forms it is linked to.