




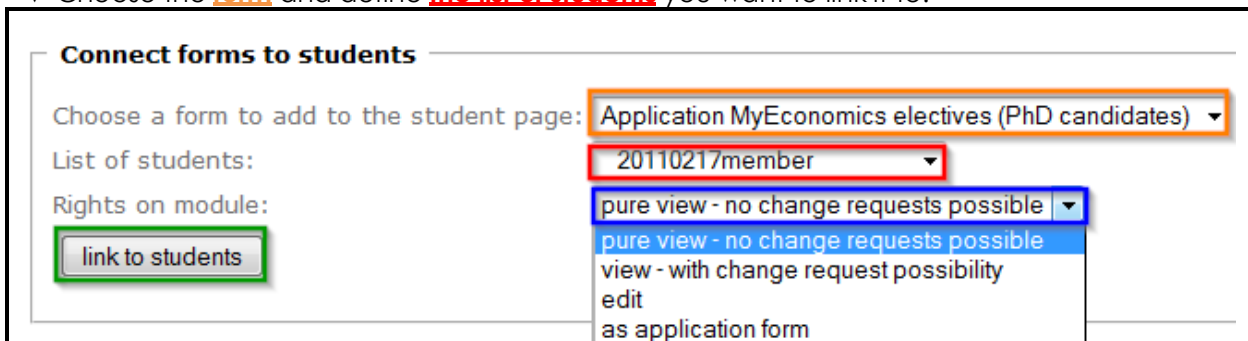


Connecting forms to student pages

	This tutorial explains how to publish a form on student pages.
	Student pages > Forms on student pages
	<p>A user is a person managing the EConsort application.</p> <p>An applicant is an applying student.</p> <p>A student is an applicant who has been admitted.</p>
	Printscreens in this tutorial are centered and indicated by a box .
	Watch the corresponding video tutorial online by clicking the 'Play' icon.

▼ Choose the **form** and define **the list of students** you want to link it to.



Connect forms to students

Choose a form to add to the student page: Application MyEconomics electives (PhD candidates) ▼

List of students: 20110217member ▼

Rights on module: pure view - no change requests possible ▼

link to students

pure view - no change requests possible
view - with change request possibility
edit
as application form

▲ Afterwards, choose **the rights** the students have concerning the form. By choosing *pure view*, students will not be allowed to change any data. This is the same for *view*, but in this case, they can ask permission to change certain information. By choosing *edit*, students will be allowed to change data. By choosing *as application form*, students will be able to enter data in the form and save it. After he/she has entered all obligatory fields, the student will be able to submit the (application) form.

Complete the publication of the form by clicking the **button**.

▼ Below the previous menu, you can find an overview of all forms linked to students' pages. For every link, you can find the **form name**, the **rights** the student has to edit it and the **number of students** who have the form on their student page.

Overview of linked forms to student modules:





























Form name	Rights	Number of students	
Application project X	APPLICATION	5	<input type="checkbox"/>
Evaluation form	APPLICATION	6	<input type="checkbox"/>
Evaluation form	EDIT	6	<input type="checkbox"/>
List of teachers	VIEW	2	<input type="checkbox"/>
Management form	EDIT	6	<input type="checkbox"/>
Management form	VIEW	20	<input type="checkbox"/>
Management form	APPLICATION	12	<input type="checkbox"/>
Student form	VIEW	22	<input type="checkbox"/>

▲ Clicking **the x** makes it possible to delete a link. This action will delete the publication of the form, not the form itself! Clicking **the icon next to it**, displays or hides the people whose student pages have been linked to the form.

▼ In the following example, this has been done for the form *List of teachers*. For every person, you can now see how he/she can edit the form.

you can now see how they can edit the form.

Overview of linked forms to student modules:

Form name	Rights	Number of students										
Application project X	APPLICATION	5	 									
Evaluation form	APPLICATION	6	 									
Evaluation form	EDIT	6	 									
List of teachers	VIEW	2	 									
	<table><tr><th>Student</th><th>Options</th><th></th></tr><tr><td>Newton Isaac</td><td>view</td><td> </td></tr><tr><td>Simpson Homer</td><td>view</td><td> </td></tr></table>	Student	Options		Newton Isaac	view	 	Simpson Homer	view	 		
Student	Options											
Newton Isaac	view	 										
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Management form	EDIT	6	 									
Management form	VIEW	20	 									
Management form	APPLICATION	12	 									
Student form	VIEW	22	 									

▲ Clicking **the name of the form**, directs you to the form settings.
 Clicking **a name**, directs you to this person's toolbox.
 Clicking **the x** next to a name, removes this form from this person's student page.
 Checking **the box** next to a name, puts this name in the basket in the upper right corner of the window, allowing you to list checked people.
 Clicking **the same icon** as you did to view the linked people, hides them.